



# COMMUNITY HEALTHCARE FUNDING REQUEST

*To be completed by requesting person or organization and sent to Olds Healthcare Fundraising Committee*

Requesting Organization:

Date of request:

Contact Name & Title:

Contact Phone Number:

Description of the event / program:

Cost:

Rough Estimate

Actual Quote

Minor Equipment <\$5000

Capital Equipment >\$5000

Requesting Organization/Dept. Manager or Director Approval Name:

Signature:

Date:

***To be completed by Committee***

Committee Comments:

Date reviewed by Foundation:

Approved by Foundation

Yes No

Date:

Requesting Organization notified:

Yes No

Date:

Fund released/reimbursed:

Yes No

Date:

Thank You Note sent to Foundation by receiving Org.:

Yes No

Date: